

# Deposit Agreement



The Deposit placed with the above company for the purpose of holding  
 ..... (Proposed Address) until / /20  
 I understand that according to the regulations of the company and the date of paying the holding  
 deposit; I will have to:

1. Provide the relevant documents within a minimum of 48 hours prior to your contract start date.
2. Consent to the owner of the property being able to view my details only for the purpose of verifying my suitability as a tenant.
3. The company reserve the right to refuse my application if my guarantor and references do not meet the standards required, or if they do not receive my guarantor and references in sufficient time.
4. Rents must be paid by bank standing order, subject to my application being accepted.
5. The company also has the right to deny my access to the property on the date specified if the exiting tenant has not vacated, due to unforeseen circumstances, as this is within the tenant's rights.
6. Gas, Electric and Telephone may not be connected. It is the tenant's responsibility to arrange for connection of these services. It is common practice that the previous tenants may have already arranged for disconnection prior to vacating the property.
7. In the case that I change my mind, or fail to take the above accommodation **THE DEPOSIT AND FEES WILL NOT BE REFUNDABLE.**
8. We advised any incoming tenant to check with British Telecom if there is an existing line to the property, as we will not pay for any charges that may be incurred.

Signed (Agent):	Signed (Proposed Tenant): Tenant name(s):
Richmond Property Management & Lettings Ltd	
/ /	/ /

**FOR OFFICE USE ONLY**

	Holding Deposit	Deposit Balance	Total Deposit
Paid			£
Date			
	Credit Check	Other Fees	Next Monthly Rent
Amount	£	£	£
Due Date	] No of Days, / /	Due on the 1st day of	
Total amount due by tenants including rent, deposit & other fees (If applicable) on date of taking possession.			Total: £
			Payable by cash or bankers draft